



**92<sup>nd</sup> General Session**  
World Organisation for Animal Health

**World Assembly**  
Paris, May 25-29, 2025



**INFORMATION NOTICE**



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# PRACTICAL INFORMATION



## Venue:

Maison de la Chimie  
28 rue Saint-Dominique, 75007, Paris



**Accommodation:** All participants are responsible for their accommodation and related costs.



**Dress code:** Business



**Electricity:** 230 V and 50 Hz  
Plug T



## Emergency contact:

[sg\\_secretariat@woah.org](mailto:sg_secretariat@woah.org)  
Tel: +33 (0) 1 44 15 19 96  
12, Rue de Prony 75017, Paris

For general information and to prepare, submit and track visa application, attendees can log on to [France-Visas](#).

When relevant, you should identify yourself to the French Consulate as being part of a Delegation from a Member of the World Organisation for Animal Health.

You can request the exemption from visa fees on the basis of what is stated in Article 10 of the “Agreement between the government of the Republic of France and the WOAAH concerning the headquarters of the WOAAH and its privileges and immunities on French territory”. **Article 10 can be found at Annex I.**

# REGISTRATION



All participants must register via the online form provided by the GS Secretariat via email and will receive a confirmation email when the process is complete.



WOAH Delegates and other Heads of delegation will be able to nominate accompanying persons directly in their online registration form.



**Some additional invitations require a registration fee**, which can be paid by the inviter on their own registration form, or by the invitee, who will receive a separate email to complete their registration.



**Deadline for registration: 11 May 2025.**

For any changes after registration, please contact [sg\\_secretariat@woah.org](mailto:sg_secretariat@woah.org).

# REGISTRATION FEES



Please refer to your invitation, or to the Head of your Delegation, to know if you are required to pay registration fees.



Payment can be made by credit card or bank transfer, or at the entrance on the day of the event (by card or cash). Registration will not be completed until payment has been received.



To reduce your waiting time at the entrance to the Maison de la Chimie, we recommend that you pay the registration fee by credit card or bank transfer at least 7 working days before the General Session.

# ALTERNATE DELEGATE



If the Delegate is unable to attend in the 92<sup>nd</sup> General Session in person, and wishes to appoint a representative, he/she must follow the guidelines on the registration form.

The form will provide a specific document which should be signed and sealed by the appropriate ministerial authority, certifying the appointment of a representative as an Alternate Delegate for the duration of the General Session.

The General Session Secretariat team will process the accreditation and send a confirmation to register to the Alternate Delegate, including a link to the registration form.

**Deadline to submit an Alternate Delegate form:  
9 May 2025.**

N.B. The Alternate Delegate may only represent the Delegate during the General Session. The WOHAI Delegate remains the only person entitled to appoint members of the delegation and to vote on some resolutions submitted for early adoption, if applicable.

# AIRPORTS CONNEXION



All participants are responsible for arranging their own transfer to and from the airport and for covering the related costs.

## Taxi information

From/to Orly Airport:

<https://www.parisaeroport.fr/en/passengers/access/paris-orly/taxi>

From/to Charles de Gaulle Airport:

<https://www.parisaeroport.fr/en/passengers/access/paris-charles-de-gaulle/taxi>

## Public transportation

From/to Orly Airport:

<https://www.parisaeroport.fr/en/passengers/access/paris-orly/public-transport>

From/to Charles de Gaulle Airport:

<https://www.parisaeroport.fr/en/passengers/access/paris-charles-de-gaulle/public-transport>

# ACCESS TO THE VENUE



## Address

28 rue Saint-Dominique  
75007, Paris

## RER

Line C → “Esplanade des Invalides” station



RER



C

## Metro

Line 8 → “Invalides” station

Line 13 → “Invalides” station

Line 12 → “Assemblée Nationale” station



8



12



13

## Bus

Bus 69 → “Esplanade des Invalides” station

Bus 93 → “Invalides” station



69

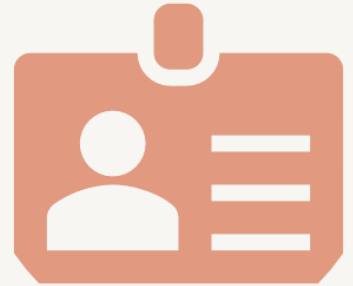


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# ACCREDITATION



Participants who have registered online will be issued with an access badge on presentation of their confirmation email and ID.



Your badge must be worn and visible at all times.



# ALLOWANCE



Unless otherwise stated in the letter of invitation, WOAH will not be able to cover the costs of travel, accommodation and meals for participants.

WOAH Delegates - or their duly appointed alternate - are entitled to receive a lump sum amount of 900 EUR to cover any expenses associated with the stay required for the General Session.

This amount will be paid by bank transfer after the General Session. It is essential to provide the IBAN and SWIFT code. If IBAN is not applicable in your country, it is important to provide the information necessary for bank transfers in your country.

The bank transfer should be made upon submission of the Bank Identification Form (Annex II). The form must be sent to [budget@woah.org](mailto:budget@woah.org) within 30 days of the end of the event and duly completed for an efficient bank transfer.



# **ADDITIONAL EVENTS**



# VIRTUAL MEETINGS

## REGIONAL COMMISSIONS



**Region:**

**Date:**

**Timing:**

**Interpretation:**

Asia and the Pacific

Tuesday 13<sup>th</sup> May

07.00 am – 10.00 am CET

None

**Region:**

**Date:**

**Timing:**

**Interpretation:**

The Middle East

Wednesday 14<sup>th</sup> May

09.00 am – 12.00 pm CET

Provided & implemented by region

**Region:**

**Date:**

**Timing:**

**Interpretation:**

The Americas

Wednesday 14<sup>th</sup> May

04.00 pm – 07.00 pm CET

Provided & implemented by region

**Region:**

**Date:**

**Timing:**

**Interpretation:**

Europe

Thursday 15<sup>th</sup> May

10.00 am – 01.00 pm CET

English, French & Russian

**Region:**

**Date:**

**Timing:**

**Interpretation:**

Africa

Thursday 8<sup>th</sup> May

01.00 pm – 04.00 pm CET

English & French

# ONSITE MEETINGS

## REGIONAL COMMISSIONS



**Sunday 25<sup>th</sup> May**  
**10:00 - 12:30 pm**

**Region:**  
**Room:**  
**Interpretation:**

**Asia and the Pacific**  
**Petit Amphithéâtre**  
**English & Chinese**

**Region:**  
**Room:**  
**Interpretation:**

**The Middle East**  
**201**  
**English & Arabic**

**Region:**  
**Room:**  
**Interpretation:**

**The Americas**  
**251**  
**English & Spanish**

**Region:**  
**Room:**  
**Interpretation:**

**Europe**  
**Lavoisier**  
**English, French & Russian**

**Region:**  
**Room:**  
**Interpretation:**

**Africa**  
**262**  
**English & French**

# INFORMATION WEBINARS



Three Information Webinars on standard to be proposed for adoption will be held in virtual mode.

## Biological Standards Commission

Date:	Tuesday 22 <sup>nd</sup> April
Timing:	12.00 pm – 02.00 pm CET
Interpretation:	English, French and Spanish

## Terrestrial Animal Health Standards Commission (with support of Scientific Commission)

Date:	Wednesday 23 <sup>rd</sup> April
Timing:	12.00 pm – 02.00 pm CET
Interpretation:	English, French and Spanish

## Aquatic Animal Health Standards Commission

Date:	Thursday 24 <sup>th</sup> April
Timing:	12.00 pm – 02.00 pm CET
Interpretation:	English, French and Spanish

WOAH will send a registration link to participate to the Zoom webinars end of March. The sessions will be recorded and made available on the Delegates' website by end of April.

# SEMINAR NEW WOAHA DELEGATES



Date: 24<sup>th</sup> May

Venue: WOAHA Headquarter

Time: From 9 am to 6.30 pm CET

English, French and Spanish interpretation will be provided.

Will provide new delegates with relevant information regarding WOAHA's mandate, missions and activities, as well as on its operating procedures.

Inform new delegates of their responsibilities throughout the year, how to implement them with leadership, and the essential role of delegates.

Important details and information will also be provided to help new Delegates become active participants in the General Session.



# **ADDITIONAL INFORMATION & ANNEXES**



# ADDITIONAL INFORMATION



**Side events and kiosks** will take place during the General Session.

**Invitees:** WOAHA members, representatives of international organisations, other international and regional organisations, observer countries and territories, WOAHA key stakeholders and special guests.

**Simultaneous interpretation:** English, French, Spanish, Arabic, Chinese and Russian (with the exception of the administrative session reserved for elections).

**Recording:** Sessions will be recorded and posted on the WOAHA website.

**Bilateral meetings:** An online booking system to reserve a meeting room / desk will be made available. The number of reservations will be limited and on a first-come, first-served basis. Onsite booking would be possible subject to availability.

**Working Documents:** No printed documents will be distributed during the General Session but they will be available in electronic format on the WOAHA website and the Delegates' portal.

# ADDITIONAL INFORMATION



To assist with your booking for your stay in Paris, we have arranged a preferential rate with **9HOTEL COLLECTION**, applicable for three of their hotels:

- A 10% discount
- Breakfast included

Promotion Code: **WOAH2025**

Applicable for stays (room only) between **May 22 to June 1**

[9Hotel Opéra\\*\\*\\*](#)

25 min with public transportation

Reservation link: [here](#)

[9Hotel République\\*\\*\\*\\*](#)

25 min with public transportation

Reservation link: [here](#)

[9Hotel Bastille\\*\\*\\*](#)

30 min with public transportation

Reservation link: [here](#)

# ANNEX I



AGREEMENT  
BETWEEN THE GOVERNMENT OF THE REPUBLIC OF FRANCE  
AND  
THE OFFICE INTERNATIONAL DES EPIZOOTIES  
CONCERNING THE HEADQUARTERS OF THE OFFICE INTERNATIONAL  
DES EPIZOOTIES AND ITS PRIVILEGES AND IMMUNITIES ON FRENCH  
TERRITORY

Signed in Paris, on 14 February 1977

(published on the Official Journey of 21 October 1978)

**Extract from the agreement**

ARTICLE 10

Unless prevented by reasons of public order, the Government of the French Republic undertakes to authorize, without charge for visas and without delay, the entry and stay in France during the period of their appointment or mission with the Office of:

- a. Delegates of Member Countries to the Office, including their deputies, experts and observers to the General Sessions of the Office or Conferences and Meetings convened by the Office;
- b. Members of the Administrative Commission of the Office;
- c. Members of the personnel of the Office and their families.

# ANNEX II



# Bank Identification Form

## General Data Protection Regulation:

Please tick this box if you accept that WOAAH keeps your bank account details in its accounting system for future payments. The duration of this data retention is 10 years.

You have rights to access and rectify your personal data, as well as to request erasure and obtain data portability under certain circumstances. To exercise these rights or if you have any questions about the processing of your data, you can contact our data protection officer at [dpo@woah.org](mailto:dpo@woah.org). For more information check our Privacy Policy: <https://www.woah.org/en/privacy-policy/>.

## If the transfer has to be sent to your personal account, please complete:

Name of the participant:	<input type="text"/>		
Address:	<input type="text"/>		
	<input type="text"/>		
City:	<input type="text"/>	Post Code:	<input type="text"/>
Country:	<input type="text"/>		
Email:	<input type="text"/>	Tel:	<input type="text"/>

## If the transfer has to be sent to your Ministry, Institution, Organisation or others; please complete:

Name of the Ministry, Institution, Organisation:	<input type="text"/>		
	<input type="text"/>		
Address:	<input type="text"/>		
	<input type="text"/>		
City:	<input type="text"/>	Post Code:	<input type="text"/>
Country:	<input type="text"/>		
Contact Person:	<input type="text"/>	Tel:	<input type="text"/>
Email:	<input type="text"/>		

### Bank Account Details

Bank Name:

Branch Address:

City:  Post Code:

Country:

Beneficiary name:

Account number:

IBAN:

SWIFT:

or ABA or Sort Code:

**If your bank is located in the United Kingdom or the United States of Americas,  
please complete the case below :**

Intermediary bank Name :

Branch Address: :

SWIFT:

Other Instructions:



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12, rue de Prony, 75017 Paris, France  
T. +33 (0)1 44 15 19 49  
F. +33 (0)1 42 67 09 87

[sg\\_secretariat@woah.org](mailto:sg_secretariat@woah.org)  
[www.woah.org](http://www.woah.org)

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